



L'Hôpital de Montréal pour enfants  
The Montreal Children's Hospital  
Centre universitaire de santé McGill  
McGill University Health Centre

## **Reduced Rate Parking Pass** **for Families at The Montreal Children's Hospital**

### **Who is eligible for a Reduced Rate Parking Pass?**

Pre-defined criteria:

#### **Out-patients**

For out-patients, the Reduced Rate Parking Pass may be purchased at any time during your child's treatment if the appointment frequency is greater than once a week, otherwise it will not be advantageous to you. You will need to obtain and bring a Reduced Rate Parking Pass Request form signed by the clinic involved. These forms are available at the clinic or the MCH parking office C-101.

#### **In-patients**

For in-patients, the Reduced Rate Parking Pass for family members may be purchased when the patient is admitted for a period greater than 14 days. You must first obtain and bring a Reduced Rate Parking Pass Request form signed by the head nurse of the unit where the patient is admitted. These forms are available on the ward or at the MCH parking office **C-101**. **Exception: family and visitors may obtain a pass from day one of hospitalization for a patient admitted long-term, or to the Pediatric Intensive Care Unit (PICU) or Neonatal Intensive Care Unit (NICU).**

#### **Where am I entitled to park?**

The Reduced Rate Parking Pass entitles the person to park at the Atwater parking lot situated on the west side of Atwater just south of Rene-Levesque (under the Ville Marie overpass) during the day from Monday to Friday.

You may park at the MCH lot situated along Lambert Closse between Tupper and Rene-Levesque ONLY during the evening after 16h00 all week, including weekends.

#### **When does the Reduced Rate Parking Pass expire?**

You may purchase the pass for either a two- or four-week period. **Exception: you may purchase a one-week pass if the child is admitted to either the NICU or PICU.**

#### **How much does a Reduced Rate Parking Pass cost?**

The current rates may be obtained at the parking office (please see below for location and extension).

#### **How may I pay for the Reduced Rate Parking Pass?**

You may pay by cash or credit card.

#### **Where may I purchase a Reduced Rate Parking Pass?**

The Reduced Rate Pass may be purchased at the Parking office located on the main floor in room C-101.

#### **I have appointments at two different MUHC hospitals, for example at the MCH and RVH, on the same days. Do I have to purchase a pass for each site?**

No. At the time of purchase of a Reduced Rate Parking Pass, you need to mention that you have appointments at another MUHC site. The pass will be programmed accordingly.

## Parking regulations and signs

All clients parking at the MUHC, which includes The Montreal Children's Hospital, must respect its parking policies, regulations and signs at all times. These are established to ensure the safety of all users and provide adequate spaces for those with special needs. Individuals who do not respect the parking regulations and signs may be ticketed or have their car towed. The city of Montreal is authorized to issue parking tickets for vehicles illegally parked on MUHC grounds. Any and all fines incurred are the responsibility of the owner of the vehicle.

You must respect the designated areas, such as Dialysis, Cancer, Pregnant Women, Daycare, On-call, and Attending Staff (doctors). Valets will handle the excess number of vehicles and double park them, if necessary and dependant on availability of spaces.

### It is forbidden to park or stop in the following areas:

Spaces reserved for ambulances and police  
Driveways  
Fire lanes  
Spaces reserved for the handicapped (unless you have a valid handicap permit)  
No-parking Zone

### Additional Information

You may contact the MCUH Parking Office in person or by telephone for any question in regards to parking.

The office hours are from 08h00 to 12h00 and 13h00 to 16h00 Monday to Friday.

Site	Extension	Room
The Montreal Children's Hospital (MCH):	24404	C-101

### What happens if I lose my Reduced Rate Pass?

In the event that a user loses his Reduced Rate Parking Pass, he must contact the parking office to deactivate it immediately. A new one with the same expiry date will then be issued to replace the lost pass at no extra charge. No refunds apply for a lost pass. Note: there is a charge of \$20 to replace a lost or damaged access card.

### What do I do if there is an accident or incident?

All car accidents or incidents must be reported to the Parking office or the parking attendants before leaving the premises. If the vehicle was parked by an attendant and was damaged, the management company will follow-up. An incident report must be completed before leaving the premises.

The MUHC is not responsible for any damage or theft to vehicles or their contents while in the parking lot. It is each user's responsibility to ensure that all the doors of his vehicle are locked and that no valuable object can be seen from outside the car.